

# Link Center and Wollenberg Community Gymnasium

## Use Information

### Classification and Fees

- Class I Usage by Link, official programs, or other groups directly connected with Youth and Family Link. Usage by groups and entities which are covered by joint program agreements between Link and these organizations. Smaller groups with direct adult supervision. \$30 / 2 hrs.
- Class II Usages by organizations or groups in the community, which involve significant additional cost to Link, which are not commercial in nature. This classification shall include, but not limited to: recreational events, community concerts, displays, and fundraising events by local social service organizations, religious meetings, or school fundraising events, college or community education courses. Larger groups / events open to other than the users. \$65 / 2 hrs.
- Class III Usage by commercial organizations or other groups that do not fit under other classifications. Under normal conditions, Link facilities will not be rented for commercial purposes, particularly when such rentals would be in competition with local facilities operated for profit. If, in the opinion of the Executive Director, a commercial rental is appropriate, surcharges will be added to the rate computed by the class for usage. \$250 / 4 hrs.

*Completed rental forms should be submitted a minimum of two weeks prior to the event. Failure to fully complete the rental forms will result in delayed confirmation of your event. Once the request is approved or denied, a copy of the rental form and a statement of charges will be returned to the applicant.*

*Prompt payment is requested. All organizations are required to pay the full amount to be charged for the event, at least one week prior to the scheduled date.*

*Food and beverages will only be allowed in designated areas to be defined prior to use.*

*A cleaning/damage deposit may be required prior to use.*

*Organizations are required to clean up after all events. All garbage must be bagged and removed. All leftover food and beverages should be removed.*